

NEUROPATH
BEHAVIORAL HEALTHCARE

Human Resources Recruiting Internships

HR Recruiter | HR Staffing Coordinator | Technical Recruiter

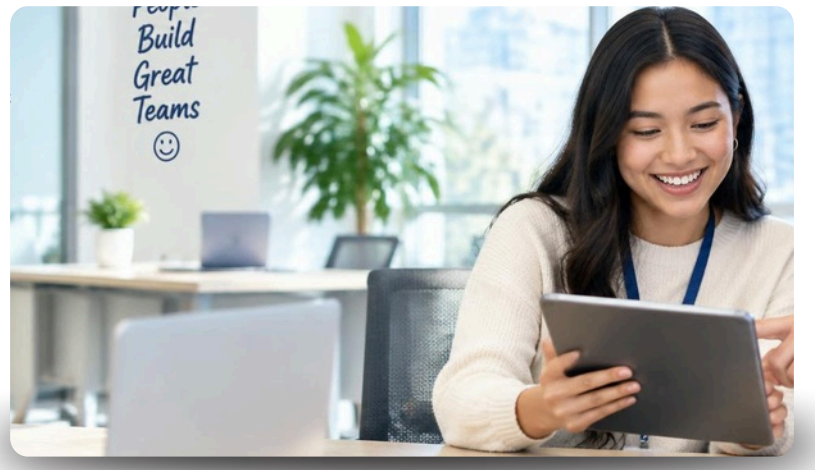
APPLY TODAY!

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Introduction

Neuropath Behavioral Healthcare is proud to offer specialized HR internship opportunities for students and recent graduates passionate about recruitment, staffing, and organizational development. We are currently offering three distinct roles: **HR Recruiter Intern, HR Staffing Coordinator Intern, and Technical Recruiter Intern.**

Each internship provides hands-on experience in a mission-driven healthcare organization. Interns will develop essential HR skills, contribute to talent acquisition strategies, and support daily operations. Whether you're focused on general HR, internal staffing, or technical recruiting, these roles offer a strong foundation for your future in human resources.



Program Overview

This internship is structured to:

Our HR internships are designed to build a strong foundation in recruitment and staffing while fostering collaboration, adaptability, and leadership. Interns will gain insight into talent sourcing, interview coordination, employee scheduling, and candidate engagement. Through mentorship and team support, participants will expand their understanding of HR functions and help shape a more connected, efficient healthcare workforce.

LEARN MORE!

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Available Internship Roles

HR Recruiter Intern

Focus: Full-cycle recruiting, candidate sourcing, interview scheduling, and onboarding support.

Interns in this role will implement recruiting strategies, conduct interviews, update job descriptions, and collaborate with supervisors to assess staffing needs.

Technical Recruiter Intern

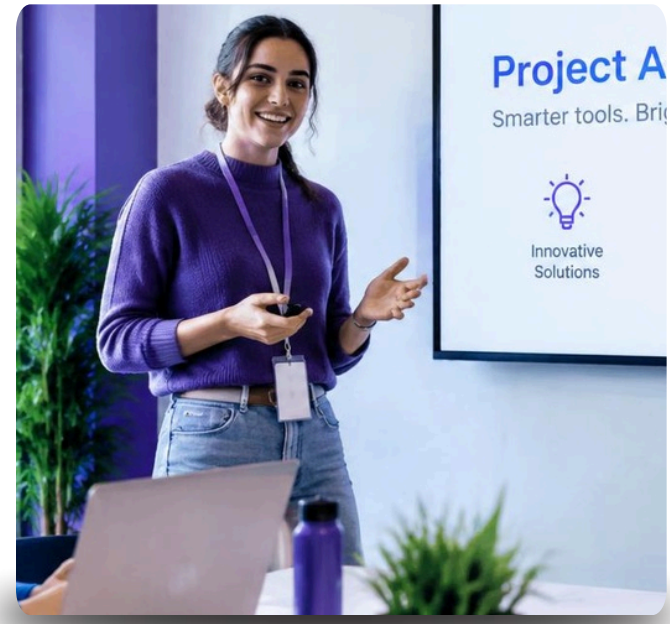
Focus: Technical hiring and IT-focused talent acquisition.

Interns will specialize in sourcing candidates for tech roles, screening for technical skills, and staying current with industry trends. Collaboration with hiring managers and knowledge of IT job functions are key to this role.

HR Staffing Coordinator Intern

Focus: Internal staffing coordination, schedule tracking, and compliance.

Interns will support hiring logistics, maintain scheduling systems, assist with PTO approval, and ensure up-to-date employee records and compensation accuracy.





Key Responsibilities (All Positions)

- Assist with recruiting, sourcing, and staffing coordination
- Conduct resume screenings and initial interviews
- Help draft job descriptions and post listings
- Maintain applicant records and support HR documentation
- Ensure compliance with labor regulations and internal policies

Role-Specific Additions: Technical Recruiter Intern

- Source candidates for IT and technical roles
- Collaborate closely with tech hiring managers
- Build and manage a technical talent pipeline
- Leverage recruitment tools and platforms to optimize sourcing

Preferred Skills & Experience

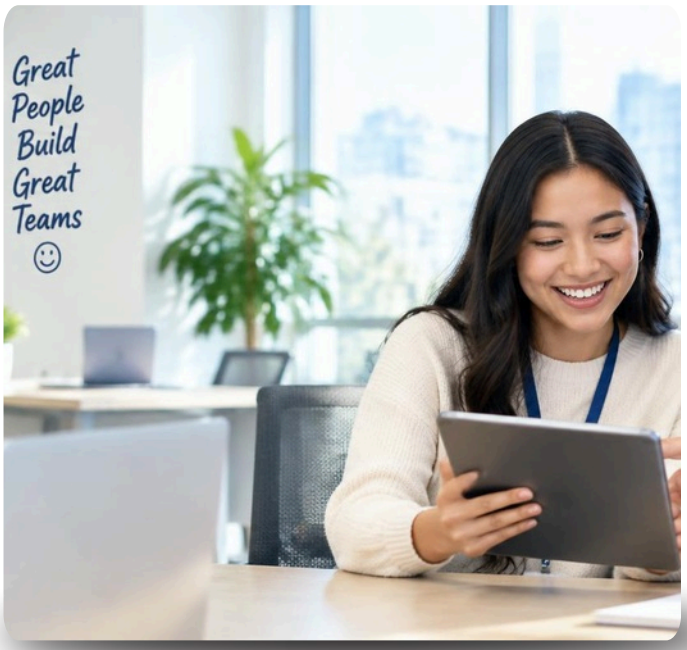
- Hands-on experience with Applicant Tracking Systems (ATS) or HRIS platforms
- Knowledge of behavioral interviewing
- Skilled in writing job ads and communication
- Interest in recruitment marketing, employee engagement, or tech recruiting
- Public speaking or presentation experience is a plus

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Candidate Profile & Additional Info

Ideal Candidate Profile

- Student or recent grad in HR, Business, or related field
- Detail-oriented, organized, and communicative
- Able to multitask and collaborate with teams
- Comfortable speaking with candidates and coordinating interviews
- Bilingual a plus (HR/Staffing roles)
- Familiar with tech roles (Technical Recruiter position)





Schedule & Availability

- Duration: 3–6 month internship
- Flexible daytime shifts 3–4 hours per day, 5 days per week preferred
- Unpaid internship with potential to gain course credit (if applicable)



Requirements & Qualifications

- 1+ year of experience or coursework in HR, staffing, or recruiting
- Tech Recruiter: knowledge of IT roles preferred
- Familiar with HR tools and scheduling software
- Strong time management, and organizational skills
- Background check and fingerprinting required

Your Future Starts Here!

Whether you're pursuing general HR, staffing coordination, or tech recruitment, the **HR Recruiter, HR Staffing Coordinator, and Technical Recruiter internships** at Neuropath Behavioral Healthcare provide a hands-on, supportive environment to grow your career. These roles are ideal for motivated individuals ready to build HR skills and take the next step in the field.

SCAN HERE TO APPLY

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